

Title of Policy/Procedure: DUN Clinical Placement	Approval Responsibility (Title & Name): UG Chair, Jeanean Boyd DNP, MSN, RN
Approved by (Title & Name): UG Chair, Jeanean Boyd	Last Date of Approval: October 2024
Communication Requirement and Date: Posted in BSN Handbook	Date for Next Review: October 2027
Official SharePoint Location Name and Path: UG SharePoint, Policies and Procedures	Comments: Any change must be approved through UEPC

BSN Students:

Upon entering the Upper Division (UD) program, all BSN students are required to complete clinical preference submissions. While efforts will be made to consider student locations, accommodations for proximity may not always be possible. The placement process varies between the Campus and Accelerated Online (AO) BSN programs:

- **Campus BSN Students** are randomly assigned to clinical sites.
- **AO BSN Students** are placed based on partnership agreements (if applicable) and submitted preferences.

Scheduling:

Clinical experiences for both Campus and AO programs are scheduled across all seven days of the week. Students cannot choose between weekday-only or weekend-only clinicals. Once assigned, students may not request to change their clinical site or day.

Clinical Preferences:

Student preferences are considered during the placement process if submitted by the preferencing deadline. Any preferences submitted after the deadline will not be considered. Additionally, clinical site availability may prevent the accommodation of all preference requests.

Priority Consideration:

The following students will receive priority consideration for clinical placements:

- Active members of the Honors College
- Student organization leaders
- Military students and student-athletes
- Students with approved religious accommodations (who submit a Religious Accommodation Request Form each semester)

Information received after the deadline will not be considered for placement in that semester. Work schedules, childcare arrangements, or transportation needs will not influence clinical placements, so students are advised to plan accordingly. Students with family ties or personal relationships will not be placed in the same clinical group.

Placement Process for Campus and AO BSN Students:

- **Campus BSN Students:** Preferences must be submitted for each clinical course.
- **AO BSN Students:** Preferences are submitted at the start of the UD program only. AO students accepted for specific geographic areas (e.g., Longview, South Texas, Houston) will remain at that location throughout the program. However, some specialty rotations may require students to attend alternate sites.

S2 Semester Special Considerations:

In the S2 semester, students will not be able to choose their clinical unit, preceptor, or clinical schedule. AO BSN students may also be required to attend specialty rotations outside of their primary clinical location.

Repeating a Clinical Course:

Students who need to repeat a clinical course will be placed according to the Priority Course/Clinical Placement with Limited Available Space policy.